



KAMPALA PARENTS' SCHOOL 2004

HOW TO ACCESS SKOOLBUZZ ON YOUR DEVICE

STEPS TO FOLLOW USING YOUR LAPTOP / COMPUTER

1. Make sure you have Internet / WiFi / enough MBs on your device.
2. Start your device.
3. Type “**Download skoolbuzz**” in the web.
4. Click **Skoolbuzz – Apps on Google Play**.
5. A new page will appear having “**Install**”
6. Click “**Install**”.
7. This will require you to sign up for verification.
8. Wait for the app to be installed and follow the prompts.

After installation,

Type: **uganda.skoolbuzz.net**

1. Click: **Sign Up for Parent**”
2. Enter the details as seen on the page:
 - a) **STUDENT CODE** : It is the Student Code we sent together with the report card. Those jumbled characters
 - b) **SCHOOL CODE** : KPSUG
 - c) After entering (a) and (b), a new page will appear for you to enter the required details.
 - d) **USERNAME** : Create the Username of the child. (type the initial letter of the RELIGIOUS NAME and full name of the SURNAME).
 - e) **PASSWORD** : Is your e-mail password.
 - f) Click “ **Submit**”

STEPS TO FOLLOW USING YOUR PHONE:

1. Download the app in **Google Play Store**
2. After downloading, Install Skoolbuzz App.
3. Where you Login, “Click: **Sign Up for Parent**”.
4. Enter the details as seen on the page:

NOTE:

- a) **STUDENT CODE** : It is the Student Code we sent together with the report card. Those jumbled characters
- b) **SCHOOL CODE** : KPSUG
- c) **USERNAME** : Create the Username of the child. (type the initial letter of the RELIGIOUS NAME and full name of the SURNAME).
- d) **PASSWORD** : Is your e-mail password.
- e) **CLICK** “ **Submit**”